

**WEBSITE ARCHIVAL
POLICY
OF
SRU STEELS LIMITED**

SRU Steels Limited- Website Archival Policy

1. PREAMBLE

As per Regulation 30(8) of Listing Regulations requires that a listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a minimum period of 5 years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

This policy has been formulated in accordance with the Regulation 30 of Listing Regulations. The Board of Directors ("Board") of SRU Steels Limited ("the Company") has adopted this Policy and procedures thereto with regard to maintenance of Company's website and archival of content made available on Company's website.

This Policy shall be placed on the website of the Company and shall be effective from the date of Approval of Board of Directors of Company.

2. SCOPE

This Policy is framed in accordance with requirement under abovementioned Regulations for ensuring protection, maintenance and archival of the relevant information/disclosures that are placed on the Company's website.

This Policy covers archival of all events or information which have been disclosed to the stock exchange(s) and hosted on the website of the Company in accordance with the applicable law.

Other contents displayed / hosted on the website shall be out of purview of the Policy and can be archived / deleted as per the requirement of the content.

3. OBJECTIVES OF THE POLICY

The main objective of this policy is to ensure that all the documents, disclosures made to the stock exchanges pursuant to the Regulations are hosted on the website and transferred to the Archives folder of the Website of the Company after the completion of five years from the date of disclosure.

The major objectives of the policy are:

- Identification of Information, documents, events, etc. which are required to be disclosed on the website of the Company.
- Ensuring that all the information is disclosed at the relevant link and there is unanimity in the same every time.
- Ensure that all the information, documents, events disclosed on the website of the Company, unless otherwise specified in the Act, shall remain on the website for the five years from the date of disclosure.

SRU Steels Limited- Website Archival Policy

- After completion of five years of disclosure of the respective documents, shall be moved to the respective archives folder on the website of the Company.
- Documents which are required to be hosted on the website for a particular period, shall be deleted after the due date, therefore, it shall not be saved to archives folder.
- Certain documents like Policies, Codes of Conduct and other documents which are required to be continuously displayed on the website, shall not be archived.

4. DEFINITIONS

- a) **"Applicable Law"** means Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 including any amendments thereof.
- b) **"Act"** means the Companies Act, 2013, Rules framed thereunder and any amendments thereto.
- c) **"Chief Compliance Officer"** shall mean any person responsible for all statutory and legal compliances of the Company."
- d) Company means **"SRU Steels Limited"**.
- e) **"Board of Director"** or **"Board"**, means the collective body of the Directors of the Company;
- f) **"Policy"** or **"This Policy"** means, "Website Content Archival Policy."
- g) **"Event or Information"** means information/events that are required to be disclosed on the website of the Company in terms of Regulation 30(8) of Listing Regulations.
- h) **"Website"** means [www.srusteels](http://www.srusteels.com).

5. INTERPRETATION

Terms that have not been defined in this Policy shall have the same meaning assigned to them in the Companies Act, 2013, Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015, Listing Agreement and/or any other SEBI Regulation(s) as amended from time to time.

6. GUIDELINES

The Company being listed on BSE regularly sends various information such as financial statement, notice and other disclosures as required under listing agreement to stock exchange where the equity shares of the Company are listed. As required under the act and listing agreement the same are also displayed and hosted on the website of the Company.

SRU Steels Limited- Website Archival Policy

Regulation 30 (8) of the SEBI (LODR) Regulation 2015, requires the Listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

7. POLICY

The required documents, information, disclosures, notices, policies as provided under the Regulations and the Act, which are required to be disclosed on the website shall be uploaded on the Website of the Company. The website of the Company shall be reviewed on regular intervals for ensuring that all the above mentioned disclosures are available on the website of the Company as required.

These disclosures, unless otherwise mentioned in the Act itself, shall be hosted on the website for the specified period and thereafter shall be moved/transferred to Archives folders under the respective heads / sub-folders, in a way so that these can be searched easily as and when required by any person. The documents/disclosures shall be kept in the archive folders till such time as may be required by law.

8. TIMELINES

The required documents, information, disclosures, notices, policies as provided under the Regulations and the Act shall be moved at the Archives section on the website of the Company after 5 years, from the time when the said record(s) were hosted on the Company's website. The record shall be moved in the Archive section of website within a period of 30 days after the expiry of the aforesaid mentioned 5 years. The records stored in the Archives may be in any format or medium but shall be easy to retrieve, view and read.

9. DISCLOSURES

The policy shall be continuously hosted on the website of the Company at www.srusteels.in after the approval of the Board of Directors and after every amendment/updation thereof.

10. PROCEDURE

The Company Secretary of the Company shall arrange for uploading on the website of the Company all the disclosures made by the Company in Pursuance to the Regulation 30 of the Listing regulations as soon as possible.

11. Amendment

The Board of Directors of the Company shall be responsible to amend the policy from time to time in line with the changes in law and all such amendments/ modifications shall take effect from the date stated therein

SRU Steels Limited- Website Archival Policy

12. Policy Review and Updates

The Board approved policy shall be reviewed as and when required or at least annually for incorporating regulatory updates and changes, if any.