



# SRU STEELS LIMITED

CIN:L17300DL1995PLC107286

Registered Office : 416-417-432, Rajendra Jaina Tower-1, Plot No. 18

Wazirpur, Shopping Complex, Delhi-110052

E-mail : srusteels@yahoo.in, Website : www.srusteels.in • Tel : 011-27474749

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SRU/CS/2017-18/17

September 04, 2017

The Manager  
Listing Department  
Ahmadabad Stock Exchange Association Ltd.,  
Kamadhenu Complex,  
Opp. Sahajanand College  
Panjarapole,  
Ahmadabad - 380015

**Sub: Notice of 22<sup>nd</sup> Annual General Meeting**

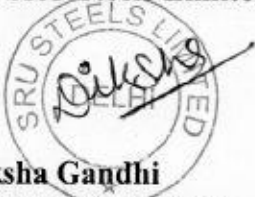
Dear Sir,

Please find enclosed herewith a copy of Notice dated August 14, 2017 of Annual General Meeting (AGM) of the Company scheduled to be held as on Friday, September 29, 2017 at 10:00 A.M. at the Registered office of the Company at 416-417-432, Rajendra Jaina Tower-1, Plot No. 18, Wazirpur Shopping Complex, Delhi- 110052, to transact the Ordinary Businesses as set out in the said Notice.

Kindly take the same on records.

Thanking You,

For SRU Steels Limited



**Diksha Gandhi**  
Company Secretary

**Encl: As above**

**SRU STEELS LIMITED**

CIN: L17300DL1995PLC107286

**Registered Office:** 416-417-432, Rajendra Jaina Tower-1, Plot No. 18 Wazirpur, Shopping Complex, Delhi-110052**Corporate Office:** A-48, Wazirpur Industrial Area, Delhi-110052

E-mail: srusteels@yahoo.in Website: www.srusteels.in

Tel: 011-27474749

**NOTICE**

Notice is hereby given that the Twenty Second Annual General Meeting (AGM) of the members of **SRU STEELS LIMITED** will be held on Friday, 29<sup>th</sup> Day of September, 2017 at 10:00 A.M. at the Registered office of the Company at 416-417-432, Rajendra Jaina Tower-1, Plot No.18, Wazirpur Shopping Complex, Delhi- 110052, to transact the following business:

**ORDINARY BUSINESS:**

- To receive, consider, approve and adopt the audited financial statements of the Company for the financial year ended 31<sup>st</sup> March, 2017, including audited balance sheet as at 31<sup>st</sup> March, 2017 and the statement of profit and loss for the year ended on that date together with the reports of the Board of Directors and Auditors there on.
- To appoint a Director in place of Mr. Naresh Kumar Garg (DIN: 00986846), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for re-appointment.

- To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution:**

**"RESOLVED THAT** pursuant to Section 139, 140, 141 and 142 and other applicable provisions of the Companies Act, 2013 and the Rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force), consent of the Company be and is hereby accorded to the appointment of M/s O.P. Tulsyan & Co, (Firm Registration No.500028N), Chartered Accountant, New Delhi as the Statutory Auditors of the Company from the conclusion of Twenty Second Annual General Meeting till the conclusion of Twenty Seven Annual General Meeting, on such remuneration as may be mutually decided by the Board of Directors of the Company from time to time."

By the order of the Board of Directors  
For SRU Steels Limited

*Ramesh Agarwal*  
Sd/-

Ramesh Agarwal  
Managing Director  
DIN: 00151223

Place: New Delhi  
Date: August 14, 2017

**Notes:**

- A member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote instead of himself / herself and such proxy need not be a member of the company.

The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting.

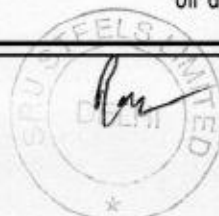
Pursuant to the provisions of Section 150 of the Companies Act, 2013, a person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights.

A member holding more than 10% of total share capital of the Company carrying voting rights may appoint a single person as proxy, who shall not act as a proxy for any other person or shareholder. The appointment of proxy shall be in the **Form No. MGT.11** annexed herewith.

- During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days' notice in writing is given to the Company.

- Members/Proxies/authorised representative are requested to bring their duly filled Attendance Slip along with the copy of the Annual Report to the meeting.
- Corporate Members intending to send their authorized representatives to attend the meeting are requested to send a certified true copy of the board resolution/Power of attorney authorizing their representative(s) to attend and vote on their behalf at the meeting.
- In case of Joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- The Register of Members and Share Transfer Books of the Company shall remain closed during the book closure period i.e. from Saturday, September 23, 2017 to Friday, September 29, 2017 (both days inclusive).
- (a) This Notice is being sent to all the members whose name appears as on Friday, August 18, 2017 in the register of members or beneficial owner as received from M/s Beetal Financial & Computer Services (P) Ltd, the Registrar and Transfer Agent of the Company.  
(b) The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on Friday, September 22, 2017, being the cut-off date.

Annual Report 2016-17



- Members are eligible to cast vote electronically only if they are holding shares as on that date.
8. Brief resume of the Director proposed to be appointed/re-appointed, nature of their expertise in specific functional areas, names of companies in which they hold Directorships and Memberships/Chairmanships of the Board Committees, shareholding and relationships between Directors *inter-se* as stipulated under Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements), Regulation, 2015, is annexed hereto and forms part of this Notice.
  9. Members holding shares in multiple folios in identical names or joint accounts in the same order of names are requested to consolidate their shareholdings into one folio.
  10. Members are requested to send their queries at least 10 days before the date of meeting to the Company Secretary of the Company at the registered office of the Company, so that information can be made available at the meeting.
  11. In terms of notification issued by the Securities Exchange Board of India (SEBI), equity shares of the Company are under compulsory demat trading by all investors. Members are, therefore, advised to dematerialize their shareholding to avoid inconvenience in trading in shares of the Company.
  12. Members are requested to notify immediately any change of address.
    - (i) to their Depository Participants (DPs) in respect of their electronic share accounts, and
    - (ii) to the Company's Registrar & Share Transfer Agents, Beetal Financial & Computer Services (P) Ltd at its office Beetal House, 3<sup>rd</sup> Floor, 99 Madangir, BH-Local Shopping Complex Near Dada Harsukhdas Mandir, New Delhi-110062 in respect of their physical share folios, if any, quoting their folio numbers.
  13. The Securities and Exchange Board of India has mandated submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in demat form are, therefore, requested to submit PAN details to the Depository Participants with whom they have demat accounts. Members holding shares in physical form can submit their PAN details to the Company/ Registrar and Share Transfer Agents, M/s. Beetal Financial & Computer Services (P) Ltd.
  14. In terms of Section 72 of the Companies Act, 2013, a member of the Company may nominate a person on whom the shares held by him/her shall vest in the event of his/her death. Members desirous of availing this facility may submit nomination in prescribed Form SH-13 (enclosed with this Notice) to the Company/RTA in case shares are held in physical form, and to their respective depository participant, if held in electronic form.
  15. Pursuant to Section 101 and 136 of the Companies Act, 2013 read with relevant rules made thereunder, Companies can serve Annual Reports and other communications through electronic mode to those members who have registered their e-mail addresses either with the Company or with the Depository. Members who have not registered their e-mail addresses with the Company can now register the same by submitting a request letter in this respect to the Company/Registrar & Share Transfer Agents, M/s. Beetal Financial & Computer Services (P) Ltd. Members holding shares in demat form are requested to register their e-mail address with their Depository Participant(s) only.
  16. Electronic copy of Annual Report for the financial year 2016-17 along with Notice of the 22<sup>nd</sup> Annual General Meeting of the Company *inter alia* indicating the process and manner of e-voting alongwith Attendance Slip and Proxy Form is being sent to all the members whose e-mail IDs are registered with the Company or the Depository Participant(s) for communication purpose unless the member has requested for a hard copy of the same. For members who have not registered their address, physical copies of Annual Report alongwith Notice of 22<sup>nd</sup> Annual General Meeting of the Company *inter alia* indicating the process and manner of e-voting alongwith Attendance Slip and Proxy Form is being sent in the permitted mode.
  17. Beetal Financial & Computer Services Pvt. Ltd. is the Register and Share Transfer (RTA's) of the Company. All investor relation communication may be sent to RTA's at the following address:
 

Beetal Financial & Computer Services Pvt. Ltd  
Beetal House, 3<sup>rd</sup> Floor,  
99, Madangir, Behind Local Shopping Centre,  
Near Dada Harsukh Dass Mandir, New Delhi-110062  
Ph. 011-29961281-283, Fax.011-29961284  
Email id: [beetalrta@gmail.com](mailto:beetalrta@gmail.com)
  18. Any person, who acquires shares of the Company and become member of the Company after dispatch of the Notice of 22<sup>nd</sup> Annual General Meeting and holding shares as of the cut of date i.e. Friday, September 22, 2017 may follow the same procedure as mentioned in the instructions below. However if you are already registered with CDSL for remote e-voting then you can use your existing password for casting your vote. If you have forgotten your login password then go to website [www.evotingindia.com](http://www.evotingindia.com) then click on shareholders, enter the User ID and the image verification code and click Forgot Password and enter the details as prompted by the system.
  19. The route map showing directions to reach the venue of Twenty Second (22<sup>nd</sup>) Annual General Meeting is enclosed.
  20. **Voting through electronic means**
    - I. In compliance to Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management & Administration) Rules, 2014 as substituted by the Companies (Management & Administration) Rules, 2015, (including any statutory modification(s) or re-enactment thereof, for the time being in force) and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide the facility to members to exercise their right to vote at the Annual General Meeting by electronic means. The Company has engaged the services of Central Depository Services Limited (CDSL) in respect of all the business to be transacted at the aforesaid Annual General Meeting. However, it may be noted that E-voting is optional.
 

The Members desiring to vote through electronic mode may refer to the detailed procedure on e-voting given hereinafter:

**The instructions for shareholders voting electronically are as under:**

      - (i) The remote e-voting facility will be available during the following period:
        - Commencement of remote e-voting-from 9:00 am on Tuesday, the 26<sup>th</sup> September, 2017.
        - End of remote e-voting- upto 5:00 pm on Thursday,



September 28, 2017

During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Friday, 22<sup>nd</sup> September, 2017, may cast their vote electronically. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member shall not be allowed to change it subsequently.

- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

**For Members holding shares in Demat Form and Physical Form**

PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> <li>• In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. e.g. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>
DOB	<p>Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.</p>
Dividend Bank Details	<p>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> <li>• Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li> </ul>

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password

in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant SRU STEELS LIMITED on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system
- (xviii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and window phones users can download the app from apple store and window phone store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xix) Note for Non – Individual Shareholders and Custodians
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.



- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- II. Members may be note that the Notice of the 22<sup>nd</sup> Annual General Meeting and Annual Report for the financial year ended 2016-17 will also be available on the Company's website [www.srusteels.in](http://www.srusteels.in) for their download.
  - III. The remote e-voting period commences on Tuesday, September 26, 2017. (9:00 am) and ends on Thursday, September 28, 2017 (5:00 pm). During this period members of the Company, holding shares either in physical form or dematerialized form, as on the cut- off date of Friday, 22<sup>nd</sup> September, 2017, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
  - IV. The members who have cast their vote by remote e-voting prior to the Annual General Meeting may also attend the Annual General Meeting but shall not be entitled to cast their vote again.
  - V. Since the Company is required to provide members the facility to exercise their right to vote by electronic means, the shareholders of the Company, holding shares either in physical form or in dematerialized form, as on cut-off date Friday, 22<sup>nd</sup> September, 2017, and not casting their vote electronically may only cast their vote at the Annual General Meeting through ballot paper.
  - VI. The Board of Directors of the Company has appointed M/s Avinash Pandey & Associates, Practicing Company Secretaries as Scrutinizer to scrutinize the poll and remote e-voting process in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for same purpose.
  - VII. The Chairman shall, at the Annual General Meeting, at the end of discussion on the resolutions on which voting to be held, allow voting with the assistance of scrutinizer, by use of "Ballot Paper" for all those members who are present at the Annual General Meeting but have not cast their votes by availing the remote e-voting facility.
  - VIII. The Scrutinizer shall, immediately after the conclusion of voting at the Annual General Meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at-least two persons not in the employment of the Company and make not later than 48 hours from the conclusion of the meeting a consolidated Scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing who shall countersign the same.
  - IX. The results shall be declared on or after the Annual General Meeting. The results declared along with the Scrutinizer's Report shall also be placed on the Company's website [www.srusteels.in](http://www.srusteels.in) and on the website of CDSL within 48 hours from the passing of the resolutions at the Annual General Meeting and the same shall also be simultaneously communicated to the Stock Exchange(s), where the equity shares of the Company are listed.
- X. In case you have any queries or issues regarding e-voting, you may refer to 'Frequently Asked Questions' (FAQs) and 'e-voting user manual' available in the downloads section of CDSL's e-voting website [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - XI. If you are already registered with CDSL for e-voting then you can use your existing User ID and Password for casting vote.
  - XII. Login to e-voting website will be disabled upon five unsuccessful attempts to key-in the correct password. In such an event, you will need to go through 'Forgot Password' option available on the site to reset the same.
  - XIII. Your Login ID and password can be used by you exclusively for e-voting on the resolutions placed by the companies in which you are shareholder.
21. In terms of Section-149 of the Companies Act, 2013, the provisions of retirement by rotation are not applicable to independent directors. Therefore Mr. Naresh Kumar Garg, Director & Chairman, retire by rotation and being eligible offers himself for re-appointment at the ensuing Annual General Meeting.
  22. M/s O.P. Tulsyan & Co, Chartered Accountants have given their Consent to act as Statutory Auditor of the Company in term of Section 139(1) of the Companies Act, 2013 and Rules made thereunder.
  23. The Register of Directors' and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or arrangements in which the directors are interested under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the Annual General Meeting.
  24. Relevant documents referred to in the accompanying Notice, as well as Annual Reports and Annual Accounts of the Company are open for inspection at the Registered Office of the Company, during the office hours, on all working days between 9.30 A.M. to 1.00 P.M. upto the date of Annual General Meeting.
  25. The Ministry of Corporate Affairs (vide circular nos. 17/2011 and 18/2011 dated April 21 and April 29, 2011 respectively), has undertaken a 'Green Initiative in Corporate Governance' and allowed companies to share documents with its shareholders through electronic mode. Members are requested to support this green initiative by registering/ uploading their email addresses, in respect of shares held in dematerialized form with their respective Depository Participant and in respect of shares held in physical form with the Company's Registrar and Share Transfer Agents.

By the order of the Board of Directors  
For SRU Steels Limited

*Ramesh Agarwal* Sd/-  
Ramesh Agarwal  
(Managing Director)  
DIN: 00151223

Place: New Delhi  
Date: August 14, 2017



**EXPLANATORY STATEMENT IN PURSUANT OF SECTION 102 OF THE COMPANIES ACT, 2013****Item No.3**

M/s B.M. Sharma & Associates, have completed their tenure of ten years as Statutory Auditors of the Company. In view of the same, in accordance with the provisions of Section 139, 140 and 141 of the Companies Act, 2013, the Audit Committee and the Board in their respective meeting held on August 14, 2017 have recommended the appointment of M/s O.P.Tulsyan & Co (Firm Registration No.500028N), Chartered Accountant, New Delhi as the Statutory Auditors of the Company for a period of five years from the conclusion of Twenty Second Annual General Meeting till the conclusion of Twenty Seven Annual General Meeting.

**Interest of Directors and KMP:**

None of the Directors, Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution set out at Item No. 3.

The Board recommends the Ordinary Resolution set forth in Item No. 3 of the Notice for approval of the shareholders.

By the order of the Board of Directors  
For SRU Steels Limited

*Ramesh Agarwal* Sd/-  
Ramesh Agarwal  
(Managing Director)  
DIN: 00151223

Place: New Delhi  
Date: August 14, 2017

**ANNEXURE TO ITEM 02 OF THE NOTICE**

Relevant details, in terms of Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 and Secretarial Standards-2 of General Meetings in respect of Director proposed for appointment/re-appointment at Twenty Second (22<sup>nd</sup>) Annual General Meeting are as follows:

<b>Name of the Director</b>	<b>Mr. Naresh Kumar Garg</b>
<b>DIN</b>	00986846
<b>Date of Birth</b>	26.01.1953
<b>Nationality</b>	Indian
<b>Date of appointment</b>	03.10.2006
<b>Qualifications</b>	Higher Secondary
<b>Expertise in Specific Functional Area</b>	He has an experience of 25 years in the field of accounts and finance.
<b>Number of shares held in the Company (as at March 31, 2017)</b>	Nil
<b>Terms &amp; Conditions of re-appointment</b>	Chairman and Non-Executive Director of the Company, liable to retire by rotation.
<b>Remuneration last drawn during F.Y 2016-17</b>	Nil
<b>List of Directorships held in other companies as on March 31, 2017</b>	Nil
<b>No. of Board Meeting attended during the financial year 2016-17</b>	6
<b>Chairman/Member of the Committees of the Board of companies in which he is a Director</b>	Nil
<b>Relationship between Directors and KMP of the Company</b>	He has no relationship with any director of the board and KMP of the Company.





**SRU STEELS LIMITED**

CIN: L17300DL1995PLC107286

Registered Office: 416-417-432, Rajendra Jaina Tower-1, Plot No. 18 Wazirpur, Shopping Complex, Delhi-110052

E-mail: srusteels@yahoo.in Website: www.srusteels.in

Tel: 011-27474749

**FORM NO. MGT-11  
PROXY FORM**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

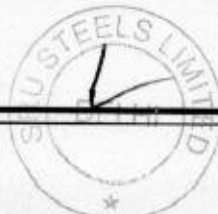
CIN:	L17300DL1995PLC107286
Name of the company	SRU Steels Limited
Registered Office:	416-417-432, Rajendra Jaina Tower-1, Plot No. 18, Wazirpur, Shopping Complex, Delhi-110052

Names of the Members(s):	
Registered Address:	
Email Id:	
Folio No. / Client Id:	
DP ID:	

I/We, being the member(s) of \_\_\_\_\_ shares of the above named company, hereby appoint:

1. Name: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him
2. Name: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him
3. Name: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Twenty Second (22) Annual General Meeting (AGM) of the Company, to be held on Friday, September 29, 2017 at 10:00 a.m. at the Registered Office of the Company at 416-417-432, Rajendra Jaina Tower-1, Plot No. 18, Wazirpur, Shopping Complex, Delhi-110052 and at any adjournment thereof in respect of such resolutions as are indicated below:



Res. No.	Resolutions	Vote (optional, see the note)		
		For	Against	Abstain
<b>Ordinary Business</b>				
1.	To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2017, including audited Balance Sheet as at March 31, 2017 and Statement of Profit and Loss for the year ended on that date together with reports of the Board of Directors and Auditors thereon.			
2.	To appoint a Director in place of Shri Naresh Kumar Garg (DIN: 00986846), who retires by rotation in terms of Section-152(6) of the Companies Act, 2013 at this Annual General Meeting, and being eligible, offers himself for re-appointment.			
3.	To appoint M/s O.P. Tulsyan & Co. Chartered Accountants, New Delhi (Firm Registration No. 500028N) as a Statutory Auditor of the Company and to fix their remuneration.			

Signed this \_\_\_\_\_ day of \_\_\_\_\_ of 2017.

Signature of the Shareholder: \_\_\_\_\_

Signature of the Proxy holder(s): \_\_\_\_\_

Affix  
Revenue  
Stamp of  
₹ 1/-

**Note:**

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. It is optional to indicate your preference. If you leave the For or Against column blank against any or all resolutions, your proxy will be entitled to vote in the manner as he/she may deem appropriate.







**SRU STEELS LIMITED**

CIN: L17300DL1995PLC107286

Registered Office: 416-417-432, Rajendra Jaina Tower-1, Plot No. 18 Wazirpur, Shopping Complex, Delhi-110052

E-mail: srusteels@yahoo.in Website: www.srusteels.in

Tel: 011-27474749

**ATTENDANCE SLIP**

22nd Annual General Meeting - September 29, 2017	
Registered Folio/DP ID/Client ID:	
Name and Address of first/Sole Shareholder:	
Joint Holder(s)	
No. of Shares	

I/we hereby record my/our presence at the Twenty Second Annual General Meeting (AGM) of SRU Steels Limited to be held on Friday, September 29, 2017, at 10:00 a.m. at the Registered Office of the Company at 416-417-432, Rajendra Jaina Tower-1, Plot No. 18, Wazirpur, Shopping Complex, Delhi-110052.

Name of the Person attending : \_\_\_\_\_

Capacity : Member  Proxy  Authorized Representative

(Please ✓ appropriate box)

\_\_\_\_\_  
Member's / Proxy's / Authorised Representative Signatures

**INSTRUCTIONS:**

- (a) Members/Proxy holders are requested to bring this Attendance Slip duly filled in and signed with them, when they come to the meeting and hand it over at the ATTENDANCE VERIFICATION COUNTER, at the entrance of the Meeting Hall.
- (b) **NO ATTENDANCE SLIP SHALL BE ISSUED AT THE MEETING.**
- (c) Electronic copy of the Annual Report for the financial year 2016-17 & Notice of the AGM alongwith the Attendance slip & Proxy form is being sent to all the members whose e-mail address is registered with the Company/DP unless any member has requested for the hard copy of the same. Members receiving electronic copy & attending the AGM can print copy of the Attendance slip.
- (d) Physical copy of the Annual Report for the financial year 2016-17 & the Notice of the AGM alongwith the Attendance slip & proxy form is being sent in the permitted mode(s) to all the members whose e-mail is not registered or have requested for hard copy. Please bring your copy of the Annual Report to the Meeting.
- (e) The Meeting is of members only and you are requested not to bring with any person, who is not a member or proxy.

**Note:** Please read the instructions given in the Notice of AGM before casting your vote through e-voting.





### SRU STEELS LIMITED

CIN: L17300DL1995PLC107286

Registered Office: 416-417-432, Rajendra Jaina Tower-1, Plot No. 18 Wazirpur, Shopping Complex, Delhi-110052

E-mail: srusteels@yahoo.in Website: www.srusteels.in

Tel: 011-27474749

### FORM NO. MGT-12 BALLOT PAPER / POLLING PAPER

Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1)(C) of the Companies (Management and Administration) Rules, 2014]

Name(s) of Member(s): (In BLOCK /CAPITAL LETTERS)	
Registered Address:	
DP ID / Client ID* or Registered folio No. /	
No. of equity shares held:	

\*Applicable in case of Share held in electronic form

I/We, hereby exercise my/our vote(s) in respect of the following resolution(s) as set out in the Notice of 22<sup>nd</sup> Annual General Meeting of the Company scheduled to be held on Friday, 29<sup>th</sup> September, 2017 at 10:00 A.M. by giving my/our assent and/or dissent to the said Resolution(s) in the relevant box as stated herein below:

Resolution No.	Resolutions	No. of Equity Share(s) held	I/We assent to the Resolutions on (For)*	I/We assent to the Resolution (Against)*
<b>Ordinary Business</b>				
1	To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2017, including audited Balance Sheet as at March 31, 2017 and Statement of Profit and Loss for the year ended on that date together with reports of the Board of Directors and Auditors thereon.			
2	To appoint a Director in place of Shri. Naresh Kumar Garg (DIN: 00986846), who retires by rotation in terms of Section 152(6) of Companies Act, 2013 at this Annual General Meeting, and being eligible, offers himself for re-appointment.			
3	To appoint M/s O.P. Tulsyan & Co. Chartered Accountants, New Delhi (Firm Registration No. 500028N) as a Statutory Auditor of the Company and to fix their remuneration.			

\*Please put a tick mark ( ) in appropriate column against the resolution(s) indicated above. In case of member/proxy wishes his/her vote to be used differently, he/she should indicate the number of shares under the columns 'For' and/or 'Against'.

Place:

Date:



\_\_\_\_\_  
Signature of Member



**SRU STEELS LIMITED**

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Tel: 011-27474749

**FORM NO. SH-13  
NOMINATION FORM**

Pursuant to section 72 of the Companies Act, 2013 and rule 19(1)(C) of the Companies (Share Capital and Debentures) Rules, 2014]

To

SRU Steels Limited  
416-417-432, Rajendra Jaina Tower-1,  
Plot No. 18, Wazirpur Shopping Complex  
Delhi-110052

I/We ..... the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

**(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made)**

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2)	<b>PARTICULARS OF NOMINEE/S —</b> (a) Name: (b) Date of Birth: (c) Father's/Mother's/Spouse's name: (d) Occupation: (e) Nationality: (f) Address: (g) E-mail id: (h) Relationship with the security holder:	_____ _____ _____ _____ _____ _____ _____ _____
(3)	<b>IN CASE NOMINEE IS A MINOR—</b> (a) Date of birth: (b) Date of attaining majority (c) Name of guardian: (d) Address of guardian:	_____ _____ _____ _____
(4)	<b>PARTICULAR OF NOMINEE IN CASE MINOR NOMINEE DIES BEFORE ATTAINING AGE OF MAJORITY</b> (a) Name (b) Date of birth: (c) Father's Name/Mother's/Spouse's name: (d) Occupation: (e) Nationality: (f) Address: (g) E-mail id: (h) Relationship with the security holder: (i) Relationship with minor	_____ _____ _____ _____ _____ _____ _____ _____ _____

Name:

Address:

Name of the Security Holder (s) Signature

Witness with name and address





## SRU STEELS LIMITED

CIN: L17300DL1995PLC107286

Registered Office: 416-417-432, Rajendra Jaina Tower-1, Plot No. 18 Wazirpur, Shopping Complex, Delhi-110052

E-mail: [srusteels@yahoo.in](mailto:srusteels@yahoo.in) Website: [www.srusteels.in](http://www.srusteels.in)

Tel: 011-27474749

### Route Map of the venue of the 22<sup>nd</sup> Annual General Meeting

